

**CAPITALIZATION:**

**Capitalize the names of organizations, programs, businesses, and institutions.**

Ex.— organization:	Alzheimer’s Foundation
program:	Project Hope
business:	Cherry Farm Restaurant
institution (of learning):	Cuesta College
(of detention):	Dade County Jail
(other):	Mercy Hospital

1. an englishman, james smithson, gave money to found the smithsonian institution, which houses numerous museums including the national air and space museum.

**PUNCTUATION:**

**Place a comma after an introductory word or phrase in a sentence.**

Ex.— Yes, I agree. By the way, I don’t agree with you.

2. Yes I agree with your dad you should invite Annie the new neighbor
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**PHRASES/CLAUSES:**

**A clause contains a subject and a verb.**

**An independent clause can stand alone as a sentence.**

Ex.— They went fishing on a lake last weekend.

**A dependent clause cannot stand alone as a complete thought (sentence).**

Ex.— Before Annie goes to work

Write **IC** if the clause is independent; write **DC** if the clause is dependent.

3. a. \_\_\_\_ Justin hates to dance. c. \_\_\_\_ Whenever the chef is tired.  
 b. \_\_\_\_ After we are finished. d. \_\_\_\_ Try this new flavor of ice cream.

**PARTS OF SPEECH: NOUNS**

4. An example of a concrete noun is \_\_\_\_\_ and an abstract noun is \_\_\_\_\_.

**SENTENCE COMBINING:**

5. You must not be rude.  
 You must make your point strongly.  
 You must be clear.
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